



Saunders Medical Office Management, 3e

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Saunders, 2008. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: 1. The Health Care Professional 2. Personnel Management 3. The Front Office 4. Written Communication NEW 5. Medical Record 6. Billing, Coding, and Collections 7. Fraud, Abuse, and Compliance 8. Documentation and Risk Assessment 9. Ethical and Legal Issues 10. Health Care Technology 11. Safety and Health 12. Responsibilities of the Manager 13. Outpatient Services, Ambulatory Surgery Centers, and Hospitals 14. The Financial Side 15. Medical MarketingAppendices A. Sample Employee Pension Plan Booklet B. Medicare Carriers and Medicare Fraud Units by Region C. Internet Website Addresses for Health Care Professionals D. Abbreviations and Symbols Used in the Medical Office E. Patient Information Handbook for Central City Gastroenterology Associates F. Central City Medical Associates Office Procedure and Policy Manual G. Answers to Teasers, Testers, and Thinkers H. Sample Encounter Form I. Audit Summary Report Glossary.



Reviews

Complete guideline! Its this type of great read through. it absolutely was writtern quite perfectly and helpful. I am very happy to explain how this is basically the best book i actually have read through during my personal life and can be he very best book for at any time.

-- Joshua Gerhold PhD

A very awesome book with perfect and lucid reasons. It really is basic but shocks within the 50 percent of the book. Its been designed in an exceptionally easy way and is particularly merely right after i finished reading this ebook where in fact changed me, change the way i think.

-- Meagan Roob